Date

The Honorable (NAME)

United States (Senate/House of Representatives)

(Office Address)

Dear Senator/Congressman/Congresswoman,

Congratulations on your recent election to Congress! We are excited to welcome you to your new role and look forward to working with you to support the families and children of **[State/District].**

I am writing on behalf of **[Organization Name]**, a proud provider of Head Start services in **[Region/State]**. As a cornerstone of early childhood education for over 50 years, Head Start programs across the country have made a transformative difference in the lives of children and families, particularly those from low-income households. I am thrilled to introduce you to the work we do in **[your program’s area]** and invite you to learn more about how we are strengthening our community, one child and family at a time.

At **[Organization Name]**, we serve **[specific number]** children annually, offering comprehensive early childhood education, health services, and family support. Our mission is rooted in creating equitable opportunities for all children, helping them build the strong educational foundation they need to succeed in school and life. We proudly prioritize serving families who may face additional challenges and service our community’s most vulnerable children and families.

Our programs focus on:

* **High-Quality Early Learning:** We provide engaging, research-based curriculum tailored to each child’s developmental needs. From fostering critical literacy and math skills to nurturing social and emotional growth, we prepare children for kindergarten and beyond.
* **Comprehensive Health Services:** We ensure children receive health screenings, nutritious meals, and access to medical and dental care, supporting their overall well-being and readiness to learn.
* **Family and Community Engagement:** We actively involve families in their children’s education through workshops, home visits, and access to community resources. Our holistic approach strengthens families as partners in their child’s success.

We know that strong support from our nation’s leaders is essential to sustaining and expanding the critical work Head Start does. We greatly appreciate your continued advocacy for programs that benefit children and families in need, and we hope to deepen our partnership with your office to ensure every child has the opportunity to thrive.